NSOPF:04 Faculty Instrument

Field Test Facsimile

National Study of Postsecondary Faculty

April 23, 2003

►BEGIN SECTION A: Nature of Employment

Section: Nature of Employment
Form: Q1   **Label:** Instructional duties, fall 2002

Form Administered To:
All faculty and instructional staff

StemWording:
During the 2002 Fall Term, did you have any instructional duties at [FILL INSTNAME], such as teaching one or more credit or noncredit courses, or advising students or supervising students' academic activities?

0 = No
1 = Yes

Section: Nature of Employment
Form: Q2   **Label:** Duties related to courses/advising, 2002

Form Administered To:
Faculty with instructional duties, fall 2002

StemWording:
Did any of your instructional duties include teaching **credit** courses, or advising students or supervising students' academic activities for which they received **credit** during the 2002 Fall Term?

0 = No
1 = Yes

Section: Nature of Employment
Form: Q3   **Label:** Have faculty status 2002

Form Administered To:
All faculty and instructional staff

StemWording:
During the 2002 Fall Term, did you have faculty status at [FILL INSTNAME]?

0 = No
1 = Yes

Section: Nature of Employment
Form: Q3X   **Label:** Confirm study eligibility

Form Administered To:
Sample members without faculty status and with no instructional duties during the 2002 fall term

StemWording:
Just to confirm, you did not have faculty status and you did not teach any classes, or advise or supervise any students at [FILL INSTNAME] during the 2002 Fall Term?

1 = Agree: NOT faculty and DID NOT have any instructional duties
2 = Disagree: Had faculty status and/or had instructional duties

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Section: Nature of Employment
Form: Q4   **Label:** Principal activity, fall 2002

Form Administered To:
All faculty and instructional staff

StemWording:
What was your **principal activity** at [FILL INSTNAME] during the 2002 Fall Term? Was your principal activity...(If you had equal responsibilities, please select one.)

1 = Teaching
2 = Research
3 = Public service
4 = Clinical service
5 = Administration (e.g., Dean, Chair, Director, etc.)
6 = On sabbatical from this institution
7 = Other activity (e.g., technical activity such as programmer or technician; other institutional activities such as library services; subsidized performer, artist-in-residence, etc.)

Section: Nature of Employment
Form: Q5   **Label:** Employed full time or part time

Form Administered To:
All faculty and instructional staff

StemWording:
During the 2002 Fall Term, did [FILL INSTNAME] consider you to be employed full time or part time?

1 = Full time
2 = Part time

Section: Nature of Employment
Form: Q6   **Label:** PT faculty: primary employment

Form Administered To:
Part-time faculty and instructional staff

StemWording:
Do you consider your part-time position at [FILL INSTNAME] to be your primary employment?

0 = No
1 = Yes

Section: Nature of Employment
Form: Q7   **Label:** PT faculty: years employed PT

Form Administered To:
Part-time faculty and instructional staff

StemWording:
How many years have you been employed part time at [FILL INSTNAME]? (If you have been employed part time at [FILL INSTNAME] for less than a year, enter "1.")

* Years of part-time employment:

Section: Nature of Employment
Form: Q8   **Label:** PT faculty: preferred full-time position

Form Administered To:
Part-time faculty and instructional staff

StemWording:
Would you have preferred a full-time position for the 2002 Fall Term?

0 = No
1 = Yes

Section: Nature of Employment
Form: Q9   **Label:** Year started working current job

Form Administered To:
All faculty and instructional staff

StemWording:
In what year did you start working at the job you held during the 2002 Fall Term at [FILL INSTNAME]? Consider promotions in rank as part of the same job.

* Year:

Section: Nature of Employment
Form: Q10   **Label:** Academic rank 2002

Form Administered To:
All faculty and instructional staff

StemWording:
Which of the following best describes your academic rank, title, or position at [FILL _INSTNAME] during the 2002 Fall Term?
(If no ranks are designated at your institution, select "Not applicable."

0 = Not applicable (No formal ranks are designated at this institution)
1 = Professor
2 = Associate professor
3 = Assistant professor
4 = Instructor
5 = Lecturer
6 = Other title (e.g., Administrative, Adjunct, other)

Section: Nature of Employment
Form: Q11   **Label:** Year attained current academic rank

Form Administered To:
Faculty and instructional staff who hold the rank of professor or associate professor

StemWording:
In what year did you first achieve the rank of [FILL Q10] at **any** institution?

* Year:

Section: Nature of Employment
Form: Q12   **Label:** Tenure status 2002

Form Administered To:
All faculty and instructional staff

StemWording:
What was your tenure status at [FILL INSTNAME] during the 2002 Fall Term? Were you ...

1 = Tenured
2 = On tenure track but not tenured
3 = Not on tenure track
4 = Not tenured because institution had no tenure system

Section: Nature of Employment
Form: Q13   **Label:** Year attained tenure at any postsec inst

Form Administered To:
Tenured faculty and instructional staff

StemWording:
In what year did you first achieve tenure at **any** postsecondary institution?

* Year:

Section: Nature of Employment
Form: Q14   **Label:** Faculty union membership

Form Administered To:
All faculty and instructional staff

StemWording:
Are you a member of a union (or other bargaining association) that is legally recognized to represent the faculty at [FILL INSTNAME]?

0 = No
1 = Yes

Section: Nature of Employment
Form: Q15   **Label:** Reason why not a union member

Form Administered To:
Faculty who are not members of a union

StemWording:
Is that because a union is not available, you are not eligible to join, or you decided not to join?

1 = Union is not available
2 = Union is available, but I am not eligible
3 = I am eligible, but I decided not to join

Section: Nature of Employment
Form: Q16VS   **Label:** Principal field of teaching-verbatim
Name: Q16VS1   **Label:** Principal field of teach-NA

Form Administered To:
All faculty and instructional staff

StemWording:
What is your principal field or discipline of teaching?
(Enter the name of the principal field or discipline in the box below. If you have no principal field, select the "Not applicable" box.)

* Name of principal field/discipline of teaching:

* Not applicable (No principal teaching field or discipline)

Section: Nature of Employment
Form: Q16CD
Name: Q16CD2   **Label:** Principal field of teaching-CIP code2
Name: Q16CD4   **Label:** Principal field of teaching-CIP code 4

Form Administered To:
Faculty with a principal field of teaching

StemWording:
Next, please help us to categorize "[FILL Q16VS]" using the drop-down list boxes.
(Please select a general area and a specific discipline within the general area.)

* General Area:

01 = Agriculture/natural resources/related
02 = Architecture and related services
03 = Area/ethnic/cultural/gender studies
04 = Arts--visual and performing
05 = Biological and biomedical sciences
06 = Business/management/marketing/related
07 = Communication/journalism/comm. tech
08 = Computer/info sciences/support tech
09 = Construction trades
10= Education
11= Engineering technologies/technicians
12=English language and literature/letters
13=Family/consumer sciences, human sciences
14=Foreign languages/literature/linguistics
15=Health professions/clinical sciences
16 = Legal professions and studies

17 = Library science
18 = Mathematics and statistics
19 = Mechanical/repair technologies/techs
20 = Multi/interdisciplinary studies
21 = Parks/recreation/leisure/fitness studies
22 = Precision production
23 = Personal and culinary services
24 = Philosophy, religion & theology
25 = Physical sciences
26 = Psychology
27 = Public administration/social services
28 = Science technologies/technicians
29 = Security & protective services
30 = Social sciences (except psychology) and history
31 = Transportation & materials moving
32 = Other

* Specific Discipline:

0101 = Agriculture and related sciences
0102 = Natural resources and conservation
0201 = Architecture and related services
0301 = Area/ethnic/cultural/gender studies
0401 = Art history, criticism & conservation
0402 = Design & applied arts
0403 = Drama/theatre arts and stagecraft
0404 = Fine and studio art
0405 = Music
0406 = Music history, literature, and theory
0407 = Visual and performing arts, other
0408 = Commercial and advertising art

0409 = Dance
0410 = Film/video and photographic arts
0501 = Biochem/biophysics/molecular biology
0502 = Botany/plant biology
0503 = Genetics
0504 = Microbiological sciences & immunology
0505 = Physiology, pathology & related sciences
0506 = Zoology/animal biology
0507 = Biological & biomedical sciences, other
0601 = Accounting and related services
0602 = Business admin/management/operations
0603 = Business operations support/assistance

0604 = Finance/financial management services
0605 = Human resources management and svcs
0606 = Marketing
0607 = Business/mgt/marketing/related, other
0608 = Management information systems/services
0701 = Communication/journalism/related pgms
0702 = Communication technologies
0801 = Computer/info tech administration/mgmt
0802 = Computer programming
0803 = Computer science
0804 = Computer software and media applications
0805 = Computer systems analysis
0806 = Computer systems networking/telecomm
0807 = Data entry/microcomputer applications
0808 = Data processing
0809 = Information science/studies
0810 = Computer/info sci/support svcs, other
0901 = Construction trades
1001 = Curriculum and instruction
1002 = Educational administration/supervision
1003 = Educational/instructional media design
1004 = Special education and teaching
1005 = Student counseling/personnel services
1006 = Education, other
1007 = Early childhood education and teaching
1008 = Elementary education and teaching
1009 = Secondary education and teaching
1010 = Adult and continuing education/teaching
1011 = Teacher ed: specific levels, other
1012 = Teacher ed: specific subject areas
1013 = Bilingual & multicultural education
1014 = Ed assessment
1015 = Higher education
1101 = Biomedical/medical engineering
1102 = Chemical engineering
1103 = Civil engineering
1104 = Computer engineering
1105 = Electrical/electronics/comms engineering
1106 = Engineering technologies/technicians
1107 = Environmental/environmental health eng
1108 = Mechanical engineering
1109 = Engineering, other
1201 = English language and literature/letters
1301 = Family/consumer sciences, human svcs
1401 = Foreign languages/literature/linguistics
1501 = Alternative/complementary medicine/sys
1502 = Chiropractic
1503 = Clinical/medical lab science/allied
1504 = Dental support services/allied
1505 = Dentistry

1506 = Health & medical administrative services
1507 = Health/medical services/allied health
1508 = Health/medical technicians/technologists
1509 = Medicine, including psychiatry
1510 = Mental/social health services and allied
1511 = Nursing
1512 = Optometry
1513 = Osteopathic medicine/osteopathy
1514 = Pharmacy/pharmaceutical sciences/admin
1515 = Podiatric medicine/podiatry
1516 = Public health
1517 = Rehabilitation & therapeutic professions
1518 = Veterinary medicine
1519 = Health /related clinical services, other
1601 = Law
1602 = Legal support services
1603 = Legal professions and studies, other
1701 = Library science
1801 = Mathematics
1802 = Statistics
1901 = Mechanical/repair technologies/techs
2001 = Multi/interdisciplinary studies
2101 = Parks, recreation and leisure studies
2102 = Health and physical education/fitness
2201 = Precision production
2301 = Culinary arts and related services
2302 = Personal and culinary services
2401 = Philosophy
2402 = Religion/religious studies
2403 = Theology
2501 = Astronomy & astrophysics
2502 = Atmospheric sciences and meteorology
2503 = Chemistry
2504 = Geological & earth sciences/geosciences
2505 = Physics
2506 = Physical sciences, other
2601 = Behavioral psychology
2602 = Clinical psychology
2603 = Education/school psychology
2604 = Psychology, other
2701 = Public administration
2702 = Social work
2703 = Public administration & social svcs oth
2801 = Science technologies/technicians
2901 = Corrections
2902 = Criminal justice
2903 = Fire protection
2904 = Police science
2905 = Security and protective services, other
3001 = Anthropology (except psychology)

3002 = Archeology
3003 = Criminology
3004 = Demography & population studies
3005 = Economics
3006 = Geography & cartography
3007 = History
3008 = International relations & affairs

3009 = Political science and government
3010 = Sociology
3011 = Urban studies/affairs
3012 = Social sciences, other
3101 = Transportation & materials moving
3201 = Other

►BEGIN SECTION B: Academic/Professional Background

Section: Academic/Professional Background
Form: Q17a1   **Label:** Highest degree type

Form Administered To:
All faculty and instructional staff

StemWording:
The next questions pertain to degrees you have earned, starting with your highest degree.
Do not include honorary degrees.

What is the highest degree you have completed?
(If you have none of the degrees or awards listed below, select "Not applicable.")

0 = Not applicable (Do not hold a degree)
1 = Doctoral degree (Ph.D., Ed.D., etc.)
2 = First-professional degree (M.D., D.O., D.D.S or D.M.D., LL.B., J.D., D.C. or D.C.M.,
     Pharm.D., Pod.D. or D.P., D.V.M., O.D., M.Div. or H.H.L or B.D.)
3 = Master of Fine Arts, Master of Social Work (M.F.A., M.S.W.)
4 = Other master's degree (M.A., M.S., M.B.A, M.Ed., etc.)
5 = Bachelor's degree (B.A., A.B., B.S., etc.)
6 = Associate's degree or equivalent (A.A., A.S., etc.)
7 = Certificate or diploma for completion of undergraduate program (other than associate's or
     bachelor's)

Section: Academic/Professional Background
Form: Q17a2   **Label:** Year received highest degree

Form Administered To:
Faculty who completed a postsecondary degree

StemWording:
In what year did you receive your **[FILL HIGHEST_DEGREE]**?
(If you have more than one degree at the same level, please select the most recent degree.)

* Year received:

Section: Academic/Professional Background
Form: Q17a3VS   **Label:** Highest degree field-verbatim

Form Administered To:
Faculty who hold a postsecondary degree

StemWording:
In what field or discipline was your **[FILL HIGHEST_DEGREE]**?

Section: Academic/Professional Background
Form: Q17a3CD
Name: Q17a3CD2   **Label:**   Highest degree field-CIP code-2
Name: Q17a3CD4   **Label:**   Highest degree field-CIP code-4

Form Administered To:
Faculty who hold a postsecondary degree and provided a verbatim field/discipline string

StemWording:
Please help us categorize "[FILL Q17a3VS]" using the drop-down list boxes below.

If Q16CD gt 0 display this wording: (Select one from the list of disciplines you've already told us about:)
(Select a general area and a specific discipline within the area.)

* General Area:

* Specific Discipline:

Note: Please refer to the complete list of instructional program codes on pages 6–8.

Section: Academic/Professional Background

Form: Q17a4
Name: Q17a4ST   **Label:**   Highest degree institution-state
Name: Q17a4C   **Label:**   Highest degree institution-city
Name: Q17a4N   **Label:**   Highest degree institution-name

Form Administered To:
Faculty who hold a postsecondary degree

StemWording:
Please help us code the postsecondary institution that awarded your
[fill HIGHEST_DEGREE] by providing the state and city in which it was
located as well as the name of the institution.

(Steps:
1. Please select the state in which the school was located. If the school
    was located in another country, please enter "foreign country."

2. Enter the name of the city in which the institution was located. You
    can also use the "Browse" button to identify the city.

3. Select the "Search" button to list the schools located in that state and
    city.

4. Select the desired school that matches the city and state.

Problems? If you can't find the school on the list, try searching for it by
state without listing a city or a school name. If you attended a foreign school, or if you
still can't find the school, select the "Unable To Find School in List" button at the bottom

of the search results and we will ask for information that will help us code the school later.)

* State:

01 = Alabama	31 = New Jersey
02 = Alaska	32 = New Mexico
03 = Arizona	33 = New York
04 = Arkansas	34 = North Carolina
05 = California	35 = North Dakota
06 = Colorado	36 = Ohio
07 = Connecticut	37 = Oklahoma
08 = Delaware	38 = Oregon
09 = District of Columbia	39 = Pennsylvania
10 = Florida	40 = Rhode Island
11 = Georgia	41 = South Carolina
12 = Hawaii	42 = South Dakota
13 = Idaho	43 = Tennessee
14 = Illinois	44 = Texas
15 = Indiana	45 = Utah
16 = Iowa	47 = Virginia
17 = Kansas	48 = Washington
18 = Kentucky	49 = West Virginia
19 = Louisiana	50 = Wisconsin
20 = Maine	51 = Wyoming
21 = Maryland	52 = Puerto Rico
22 = Massachusetts	54 = American Samoa
23 = Michigan	55 = Guam
24 = Minnesota	56 = Fed State Micronesia
25 = Mississippi	57 = Marshall Islands
26 = Missouri	58 = Northern Mariana Isl
27 = Montana	59 = Palau
28 = Nebraska	60 = Virgin Islands
29 = Nevada	63 = Foreign country
30 = New Hampshire	

* City:

* School Name:

Section: Academic/Professional Background
Form: Q17b   **Label:** Hold PhD in addition to professional degree

Form Administered To:
Faculty with a first professional degree

StemWording:
Do you also hold a PhD or other doctoral degree?

0 = No
1 = Yes

Section: Academic/Professional Background
Form: Q17c   **Label:** Year received doctoral degree

Form Administered To:
Faculty who reported a professional degree as their highest degree but who also have a doctoral degree.

StemWording:
In what year did you receive this doctoral degree?

* Year received:

Section: Academic/Professional Background
Form: Q17c2VS   **Label:** Doctoral field-verbatim

Form Administered To:
Faculty who reported a professional degree as their highest degree but who also have a doctoral degree.

StemWording:
In what field or discipline was this doctoral degree?

Section: Academic/Professional Background
Form: Q17c2CD
Name: Q17c2CD2   **Label:** Doctoral field-CIP code-2
Name: Q17c2CD4   **Label:** Doctoral field-CIP code-4

Form Administered To:
Faculty who reported a professional degree as their highest degree but who also have a doctoral degree who provided the verbatim field/discipline string for their doctoral degree.

StemWording:
Please help us categorize "[FILL Q17c2VS] " using the drop-down list boxes below.

If Q16CD or Q17A3CD gt 0 display this wording:
(Select one from the list of disciplines you've already told us about:)
(Select a general area and a specific discipline within the area.)

* General Area:

* Specific Discipline:

Note: Please refer to the complete list of instructional program codes on pages 6–8.

Section: Academic/Professional Background
Form: Q17c3
Name: Q17c3S   **Label:** Doctoral institution-state
Name: Q17c3C   **Label:** Doctoral institution-city
Name: Q17c3N   **Label:** Doctoral institution-name

Form Administered To:
Faculty who reported a professional degree as their highest degree but who also have a doctoral degree.

StemWording:
Please help us code the postsecondary institution that awarded your **doctoral degree** by providing the state and city in which it was located as well as the name of the institution.

[IF AN INSTITUTION WAS NAMED IN Q17A4]
(Select one from the list of schools you've already told us about:)

- or -

(**Steps:**
1. Please select the state in which the school was located. If the school was located in another country, please enter "foreign country."

2. Enter the name of the city in which the institution was located. You can also use the "Browse" button to identify the city.

3. Select the "Search" button to list the schools located in that state and city.

4. Select the desired school that matches the city and state.

Problems? If you can't find the school on the list, try searching for it by state without listing a city or a school name. If you attended a foreign school, or if you still can't find the school, select the "Unable To Find School in List" button at the bottom of the search results and we will ask for information that will help us code the school later.)

* State:

* City:

* School Name:

Note: Please refer to the complete list of state codes on pages 11.

Section: Academic/Professional Background
Form: Q17d
Name: Q17d1   **Label:** Year received bachelor's degree
Name: Q17d1a   **Label:** BA degree-not applicable

Form Administered To:
Faculty who reported their highest degree as master's level or above

StemWording:
Please tell me next about your bachelor's degree.
In what year did you receive this degree?

* Year received:

* Not applicable (Do not hold a bachelor's degree)

Section: Academic/Professional Background
Form: Q17D2
Name: Q17d2S   **Label:** Bachelor degree institution-state
Name: Q17d2C   **Label:** Bachelor degree institution-city
Name: Q17d2N   **Label:** Bachelor degree institution-name

Form Administered To:
Faculty who reported their highest degree as master's level or above

StemWording:
What school awarded your **bachelor's degree**?
[IF AN INSTITUTION WAS NAMED IN Q17A4 or Q17C3]
(Select one from the list of schools you've already told us about:)

- **or -**

(Identify your school by selecting the state the school is in, optionally entering the city and/or a
unique part of the school name, and clicking the "Search" button. The more information you provide,
the less time the school list will take to load. After the school list appears, click on your
school's name. If your school isn't listed, try searching with no city or no school name. If you still
can't find the school, click the "Unable To Find School in List" button at the bottom of the list of
search results.)

* State:

* City:

* School Name:

Note: Please refer to the complete list of state codes on pages 11.

Section: Academic/Professional Background
Form: Q18   **Label:** Other employment, not consulting

Form Administered To:
All faculty and instructional staff

StemWording:
During the 2002 Fall Term, were you employed anywhere other than [FILL INSTNAME]? Please do
not consider any outside consulting jobs.

0 = No
1 = Yes

Section: Academic/Professional Background
Form: Q19A
Name: Q19A1   **Label:** Full-time positions outside PSE
Name: Q19A2   **Label:** Part-time positions outside PSE

Form Administered To:
Faculty with other employment (excluding consulting)

StemWording:
Please answer the following questions about the **other** jobs you held during the 2002 Fall Term.
How many full- and part-time jobs **outside of a postsecondary institution** did you have during
the 2002 Fall Term? (Do not count outside consulting jobs. If none, select "0.")

* Full-time jobs

* Part-time jobs

0 = 0
1 = 1
2 = 2
3 = 3
4 = 4
5 = 5

Section: Academic/Professional Background
Form: Q19B
Name: Q19B1   **Label:** Full-time positions at other PSE
Name: Q19B2   **Label:** Part-time positions at other PSE

Form Administered To:
Faculty with other employment (excluding consulting)

StemWording:
Aside from your position at [FILL INSTNAME], how many **other** full- and part-time faculty and
instructional positions did you hold at **postsecondary institutions** during the 2002 Fall Term? (If
none, select "0.")

* Full-time jobs

* Part-time jobs

0 = 0
1 = 1
2 = 2
3 = 3
4 = 4

5 = 5

Section: Academic/Professional Background
Form: Q19C
Name: Q19C1   **Label:** Number classes taught FT at other PSE
Name: Q19C2   **Label:** Number classes taught PT at other PSE

Form Administered To:
Faculty with instructional employment at other postsecondary institutions

StemWording:
[If Q19b1>0 and Q19b2 >0 ASK THIS WAY]Not including classes you taught at
[Fill INSTNAME], how many classes did you teach at postsecondary institutions during the 2002 Fall
Term? Please distinguish the number of classes you taught at your full-time and part-time positions.
(If none, select "0.")

[ELSE ASK THIS WAY]Not including classes you taught at [Fill INSTNAME], how many classes did
you teach at postsecondary institutions during the 2002 Fall Term? (If none, select "0.")

* Classes taught at full-time jobs

* Classes taught at part-time jobs

0 = 0
1 = 1
2 = 2
3 = 3
4 = 4
5 = 5
6 = 6
7 = 7
8 = 8
9 = 9
10 = 10

Section: Academic/Professional Background
Form: Q20   **Label:** Non-PSE jobs related to teaching field

Form Administered To:
Faculty with instructional duties during the 2002 fall term who held a position outside of a
postsecondary institution

StemWording:
[If Q19a1+Q19a2=1 ask this way]Would you say your job outside of a postsecondary institution
during the 2002 Fall Term was highly related, somewhat related, or not related to your principal field
of teaching at [FILL INSTNAME]?

[Else ask this way]Would you say your jobs outside of a postsecondary institution during the 2002

Fall Term were highly related, somewhat related, or not related to your principal field of teaching at [FILL INSTNAME]?

1 = Highly related
2 = Somewhat related
3 = Not related

Section: Academic/Professional Background
Form: Q21   **Label:** First post-degree PSE faculty position

Form Administered To:
All faculty and instructional staff

StemWording:
Is your current job at [FILL, INSTNAME] the first faculty or instructional staff position you have held at a postsecondary institution?
Do not include teaching assistant or research assistant positions while you were working on your degree.

0 = No
1 = Yes

Section: Academic/Professional Background
Form: Q22   **Label:** Total number of PSE employed as faculty

Form Administered To:
Faculty who have taught at another postsecondary institution since degree completion

StemWording:
Including [FILL INSTNAME], at how many postsecondary institutions have you been employed as a faculty or instructional staff member? (Do not include institutions where you were a teaching or research assistant.)

* Number of institutions including current institution:

 1 = 1
 2 = 2
 3 = 3
 4 = 4
 5 = 5
 6 = 6
 7 = 7
 8 = 8
 9 = 9
10 = 10
11 = 11
12 = 12
13 = 13
14 = 14

15 = 15
16 = 16
17 = 17
18 = 18
19 = 19
20 = 20

Section: Academic/Professional Background
Form: Q23   **Label:** First PSE faculty position-year began

Form Administered To:
Faculty who have taught at another postsecondary institution since degree completion

StemWording:
In what year did you begin your first faculty or instructional staff position at a postsecondary institution?
(Do not include time when you were a teaching or research assistant.)

* Year:

Section: Academic/Professional Background
Form: Q24   **Label:** First PSE faculty position-PT or FT

Form Administered To:
All faculty and instructional staff

StemWording:
[IF Q21=1 ASK THIS WAY]When you first started your job at [FILL INSTNAME], were you employed full time or part time?

[ELSE ASK THIS WAY]Were you employed full time or part time at your first faculty or instructional staff position?

1 = Full time
2 = Part time

Section: Academic/Professional Background
Form: Q25   **Label:**   First PSE faculty position-academic rank

Form Administered To:
Faculty who were employed full-time in their first faculty job , except if this is their first instructional position and they told us that there are no formal ranks at this institution.

StemWording:
[IF Q21=1 ASK THIS WAY]When you first started your job at [FILL INSTNAME], what was your academic rank, title, or position?

[ELSE ASK THIS WAY] When you started working at your first faculty or instructional staff job, what was your academic rank, title, or position?
(If no ranks are designated at that institution, select "Not applicable.")

0 = Not applicable (No formal ranks designated at the institution)
1 = Professor
2 = Associate professor
3 = Assistant professor
4 = Instructor
5 = Lecturer
6 = Other title (e.g., Administrative, Adjunct, other)

Section: Academic/Professional Background
Form: Q26 **Label:** First faculty position-tenure status

Form Administered To:
Faculty who were employed full-time in their first faculty job, except if this is their first instructional position and they told us that there is no tenure system at this institution.

StemWording:
[If Q21=1 ASK THIS WAY] When you first started your job at [FILL INSTNAME], what was your tenure status? Were you...

[ELSE ASK THIS WAY]When you started working at your first faculty or instructional staff job at a postsecondary institution, what was your tenure status? Were you...

1 = Tenured
2 = On tenure track but not tenured
3 = Not on tenure track
4 = Not tenured because institution had no tenure system

Section: Academic/Professional Background
Form: Q27 **Label:** Held positions outside PSE

Form Administered To:
Faculty and instructional staff who did not hold jobs outside of a postsecondary institution during the 2002 fall term.

StemWording:
Since receiving your highest degree, have you held any positions outside of postsecondary institutions?

0 = No
1 = Yes

Section: Academic/Professional Background

Form: Q28   **Label:** Employment sector of prior job

Form Administered To:
Faculty and instructional staff who have potentially held a prior job.

StemWording:
Now we would like to know about the job you held immediately prior to your current job at [FILL INSTNAME]. Was the job in a...

0 = Not applicable (No job immediately prior to this one)
1 = 4- or 2-year postsecondary institution
2 = Elementary or secondary school
3 = Hospital or other health care organization or clinical setting
4 = Foundation or other non-profit organization other than health care organization
5 = For-profit business or industry in the private sector
6 = Government (federal, state, or local) or military organization (excluding schools and hospitals)
7 = Other organization

Section: Academic/Professional Background
Form: Q29   **Label:** Previous job related to teaching field

Form Administered To:
Faculty and instructional staff who are teaching in 2002 Fall Term and who had a job prior to their current job.

StemWording:
Was your occupation in this previous job highly related, somewhat related, or not related to your current principal field of teaching at [FILL INSTNAME]?

1 = Highly related
2 = Somewhat related
3 = Not related

Section: Academic/Professional Background
Form: Q30   **Label:** Years teaching in PSE institutions

Form Applies to:
All faculty and instructional staff

StemWording:
How many years have you been **teaching** in postsecondary institutions? Do
not include years spent as a teaching assistant.

(If you have **never** taught, please enter "0." If you have taught for
less than a year, please enter "1.")

* Years

►BEGIN SECTION C: Institutional Responsibilities and Workload

Section: Institutional Workload
Form: Q31
Name: Q31a   **Label:** Hours per week: paid tasks at inst
Name: Q31b   **Label:** Hours per week: unpaid tasks at inst
Name: Q31c   **Label:** Hours per week: paid tasks not at inst
Name: Q31d   **Label:** Hours per week: unpaid tasks not at inst

Form Administered To:
All faculty and instructional staff

StemWording:
This next section of the questionnaire relates to your responsibilities on the job and your workload.
On average, how many **hours per week** did you spend at each of the following kinds of activities
during the 2002 Fall Term?
(Enter average number of hours. If not sure, give your best estimates. If none, enter "0.")

* a. All paid activities at [FILL INSTNAME] (e.g., teaching, clinical service, class preparation,
   research, administration)

* b. All unpaid activities at [Fill, INSTNAME] (e.g., club assistance, recruiting, attending institution
   events)

* c. Any other paid activities outside [FILL INSTNAME] including consulting, working at other jobs,
   teaching at other schools

* d. Unpaid (pro bono) professional service activities outside [FILL INSTNAME]

Section: Institutional Responsibilities and Workload
Form: Q32
Name: Q32a   **Label:** Percent time: instructional activities
Name: Q32b   **Label:** Percent time: research activities
Name: Q32c   **Label:** Percent time: other activities

Form Administered To:
All faculty and instructional staff

StemWording:
[If Q31SUM gt 0 use this wording]
For the [FILL Q31SUM] hours per week you worked during the 2002 Fall Term **at [FILL
INSTNAME] and at other jobs**, we would like you to allot this time--using percentages--into three
broad categories: **Instruction**, **Research**, and **Other Activities** like professional growth,
administration, and service. (For example, someone may spend 50 percent of his/her time on
instructional activities, 30 percent on research, and 20 percent on other activities.) If you are not
sure, give your best estimate.
(The percentages should sum to 100%. If none, enter "0.")

What percentage of your time was spent on...

[Else (the case where Q31 is blank or zero)]
For the hours each week you worked during the 2002 Fall Term at **[FILL INSTNAME] and at other jobs**, we would like you to allot this time—using percentages--into three broad categories: **Instruction**, **Research**, and **Other Activities** like professional growth, administration, and service. (For example, someone may spend 50 percent of his/her time on instructional activities, 30 percent on research, and 20 percent on other activities.) If you are not sure, give your best estimate.

(The percentages should sum to 100%. If none, enter "0.")

What percentage of your time was spent on...

* a. Instructional Activities, including teaching, preparing for classes, advising, and supervising students at this or any other institution or organization?

* b. Research Activities, other forms of scholarship, or grants, regardless of where the research took place?

* c. Other Activities, like administration, service, and any other activities not related to teaching and research at this or any other institution or organization?

Section: Institutional Responsibilities and Workload
Form: Q33
Name: Q33a   **Label:**   Percent instruction time: undergraduate
Name: Q33b   **Label:**   Percent instruction time: graduate

Form Administered To:
Faculty who spent time on instructional activities

StemWording:
Next, please consider only the time you spent on instructional activities during the 2002 Fall Term **at [FILL INSTNAME] and/or any other institution**. For your instructional activities, how much was allotted to undergraduates, and how much was allotted to graduate and first professional students? The two percentages should sum to 100%.

* a. Time spent on **Undergraduate instruction** (including teaching, preparing for classes, developing curricula, and advising or supervising students)

* b. Time spent on **Graduate/First Professional instruction** (including teaching, preparing for classes, developing curricula, and advising or supervising students)

Section: Institutional Responsibilities and Workload
Form: Q34
Name: Q34a   **Label:**   Percent other time: administration
Name: Q34b   **Label:**   Percent other time: professional growth
Name: Q34c   **Label:**   Percent other time: service
Name: Q34d   **Label:**   Percent other time: other activities
Name: Q34dsp   **Label:**   Percent other time: other activ specify

Form Administered To:
Faculty who spent time on activities other than instruction and research

StemWording:
Finally, of the time you spent on activities other than instruction and research during the fall term **at [FILL INSTNAME] or any other institution**, what percentage did you spend in the following four areas: **Administration**, **Professional Growth**, **Service**, and **Other Activities not related to research and instruction and not included above**. The percentages should sum to 100%.

What percent of your non-research and non-teaching time did you spend on...
* a. Administration (including departmental or institution-wide meetings or committee work)?

* b. Professional Growth (for example, taking courses, pursuing an advanced degree, or other
      activities to remain current in your field)?

* c. Service (such as paid or unpaid community or public service; service to professional
      associations)?

* d. Other Activities not included above?
       <   > (Please specify what those other activities were)

Section: Institutional Responsibilities and Workload
Form: Q35A
Name: Q35a1   **Label:**   Credit classes taught
Name: Q35a2   **Label:**   Non-credit classes taught

Form Administered To:
All faculty and instructional staff

StemWording:
How many classes or sections did you teach during the 2002 Fall Term at [FILLINSTNAME]? Please include courses for credit **and** courses not-for-credit towards degrees. **(If none, select "no classes.")**

*Count multiple sections of the same course separately

(e.g., Sociology 101 taught to two different groups of students would count
as two classes).

*Count lab or discussion sections as part of the same class

(e.g., a biology class with lectures, labs, and discussion sections each week counts as
one class)

***Please Note:** Do not include individualized instruction. Questions about independent study, intern supervision, and one-on-one instruction in performance, clinical, or research settings come later.

* For credit towards degree:

* Not-for-credit towards degree:

0 = No classes
1 = 1 class
2 = 2 classes
3 = 3 classes
4 = 4 classes
5 = 5 classes
6 = 6 classes
7 = 7 classes
8 = 8 classes
9 = 9 classes
10 = 10 classes
11 = 11 classes
12 = 12 classes
13 = 13 classes
14 = 14 classes
15 = 15 classes
16 = 16 classes
17 = 17 classes
18 = 18 classes
19 = 19 classes
20 = 20 or more classes

Section: Institutional Responsibilities and Workload
Form: Q35B
Name: Q35b1   **Label:** Remedial credit classes taught
Name: Q35b2   **Label:** Remedial non-credit classes taught

Form Administered To:
Faculty who taught at least one class

StemWording:
Of these classes you taught at [INSTNAME] in the 2002 Fall Term, how many were remedial or developmental classes?
(Please select the Help button for guidance on how to "count" different types of classes or sections of classes.)

* For credit towards degree:

* Not-for-credit towards degree:

0 = No classes
1 = 1 class
2 = 2 classes
3 = 3 classes
4 = 4 classes
5 = 5 classes
6 = 6 classes
7 = 7 classes
8 = 8 or more classes

Section: Institutional Responsibilities and Workload
Form: Q35C
Name: Q35C1   **Label:** Distance education credit classes taught
Name: Q35C2   **Label:** Distance ed non-credit classes taught

Form Administered To:
Faculty who taught at least one class

StemWording:
Again, thinking about all the classes you taught in the 2002 Fall Term at [FILL, INSTNAME], how many classes did you teach through distance education, either exclusively or primarily?
(Please select the Help button for guidance on how to "count" different types of classes or sections of classes.)

* For credit towards degree:

* Not-for-credit towards degree:

0 = No classes
1 = 1 class
2 = 2 classes
3 = 3 classes
4 = 4 classes
5 = 5 classes
6 = 6 classes
7 = 7 classes
8 = 8 or more classes

Section: Institutional Responsibilities and Workload
Form: Q36   **Label:** Have teaching assistant for credit class

Form Administered To:
Faculty who taught at least one class for credit

StemWording:
[IF q35A1=1]Did you have teaching assistants, readers, graders, or lab assistants for the credit class you taught during the 2002 Fall Term?

[ELSE] Did you have teaching assistants, readers, graders, or lab assistants for any of the credit classes you taught during the 2002 Fall Term?

0 = No
1 = Yes

Section: Institutional Responsibilities and Workload

Form: Q37 (loops for up to eight classes)
Name: Q37a$_i$ (i= 1 to 8)   **Label:** Number of weeks i-th credit class

Name: Q37b$_i$ (i= 1 to 8)   **Label:**   Number of credit hours for i-th class
Name: Q37c$_i$ (i= 1 to 8)   **Label:**   Number of hours per week i-th class met
Name: Q37d$_i$ (i= 1 to 8)   **Label:**   Number of students i-th class
Name: Q37e$_i$ (i= 1 to 8)   **Label:**   Primary level of students in i-th class
Name: Q37f$_i$ (i= 1 to 8)   **Label:**   Teaching assistant for i-th class

Form Administered To:
Faculty who taught at least one class for credit

StemWording:
[If 1<Q35A1
For each of the [FILL Q35a1] credit classes or sections that you reported teaching at
[FILL INSTNAME] during the 2002 Fall Term, please answer the following questions.
(Please select the Help button for guidance on what types of classes are relevant.)

[If Q35a1>8 ask this way]
You reported earlier that you taught [FILL, Q35A1] classes for credit during the 2002 Fall Term at
[FILL, INSTNAME]. We have space for you to describe 8 of these classes. Please select the 8 classes
that are most representative of your instructional activities.
(Please select the Help button for guidance on what types of classes are relevant.)

[Else (just one class) ask this way]
For the credit class that you reported teaching at [FILL INSTNAME] during the 2002 Fall Term,
please answer the following questions.
(Please select the Help button for guidance on what types of classes are relevant.)

* a. How many weeks did **you** teach the class?

* b. How many credits were attached to the class?

* c. How many hours did **you** teach the class per week?

* d. How many students were enrolled in the class?

* e. What was the primary level of the students in this class? Were they undergraduate,
     graduate, or first professional (e.g., dental, medical, law, theology)?

1 = Undergraduate
2 = Graduate
3 = First professional

* f. Did you have a teaching or lab assistant, reader, or grader assigned to this class?

0 = No
1 = Yes

Section: Institutional Responsibilities and Workload
Form: Q38
Name: Q38a   **Label:**   Student evaluations
Name: Q38b   **Label:**   Multiple choice midterm/final exams
Name: Q38c   **Label:**   Essay midterm/final exams

Name: Q38d   **Label:** Short answer midterm/final exams
Name: Q38e   **Label:** Term/research papers
Name: Q38f   **Label:** Multiple drafts of written work
Name: Q38g   **Label:** Oral presentations
Name: Q38h   **Label:** Group projects
Name: Q38i   **Label:** Laboratory/shop/studio assignments
Name: Q38j   **Label:** Service learn/co-op interact w/ business

Form Administered To:
Faculty who taught an undergraduate credit class

StemWording:
For the undergraduate classes you taught for credit during the 2002 Fall Term, did you use any of
the following for student evaluation?
Please specify whether it was used in all classes, some classes, or not used at all.
Did you use...

* Student evaluations of each other's work?

* Multiple-choice midterm or final exam?

* Essay midterm or final exam?

* Short-answer midterm or final exam?

* Term/research papers and writing assignments?

* Multiple drafts of written work?

* Oral presentations by students?

* Group and team projects producing a joint product?

* Laboratory, shop, or studio assignments?

* Service learning, co-op experiences or assignments requiring
   interactions with the community or business/industry?

1 = Used in all classes
2 = Used in some classes
3 = Not used

Section: Institutional Responsibilities and Workload
Form: Q39   **Label:**   Web site for any classes

Form Administered To:
Faculty and instructional staff who had instructional duties and/or taught classes

StemWording:
During the 2002 Fall Term at [FILL INSTNAME], did **you** have one or more Internet web sites or network sites for instruction, materials exchange or other purposes for any of your teaching, advising, or other instructional duties?

0 = No
1 = Yes

Section: Institutional Responsibilities and Workload
Form: Q40
Name: Q40a   **Label:** Web site to communicate with students
Name: Q40b   **Label:** Web site to provide course content
Name: Q40c   **Label:** Web site real time computer-based instr
Name: Q40d   **Label:** Web site for class management
Name: Q40e   **Label:** Web site to assess student performance
Name: Q40f   **Label:** Web site for practice exams/ assignments
Name: Q40g   **Label:** Web site used for any other purpose
Name: Q40gsp   **Label:** Web site used for other (specify)

Form Administered To:
Faculty and instructional staff who had instructional duties and/or taught classes who had a Web site for instructional purposes.

StemWording:
How did you use the web sites for your instructional activities? Did you use them...

* To facilitate communication with and between students (e.g., with listservs, e-mail, online forums, instant messaging)

* To provide content (e.g., syllabus, readings, resources, links)

* To provide direct computer-based instruction to students in "real time" (e.g., using Blackboard or other synchronous, interactive conferencing system)

* For management purposes (e.g., registration, grade reporting, scheduling)

* To assess performance (e.g., online quizzes)

* To provide practice exams and assignments

* For any other purpose not included above
   Please specify:<   >

0 = No
1 = Yes

Section: Institutional Responsibilities and Workload
Form: Q41   **Label:** Hours per week e-mailing students

Form Administered To:
Faculty and instructional staff who had instructional duties and/or taught classes

StemWording:
During the 2002 Fall Term at [FILL INSTNAME], how many hours per week did you spend communicating by e-mail (electronic mail) with your students? (If none, enter "0.")

* Hours per week:

Section: Institutional Responsibilities and Workload
Form: Q43
Name: Q43a   **Label:**   Plan instruction/curriculum with faculty
Name: Q43b   **Label:**   Provide career guidance to students
Name: Q43c   **Label:**   Seek industry input for curriculum
Name: Q43d   **Label:**   Networked to get jobs for students

Form Administered To:
Faculty and instructional staff who had instructional duties and/or taught classes

StemWording:
For the next couple of questions, we would like you to consider the 2002 **Calendar Year**. During the 2002 **Calendar Year**, how often did you engage in the following activities? Was it weekly, monthly, once per term/year, or never?

* a. Met with other faculty to plan and coordinate instruction or curriculum

* b. Talked with students about their career plans or provided career guidance to students seeking
     employment

* c. Met with business or industry representatives to develop, improve, or revise curriculum

* d. Called or met with business or industry representatives to develop employment opportunities for
     your students

1 = Weekly
2 = Monthly
3 = Once per term/year
4 = Never

Section: Institutional Responsibilities and Workload
Form: Q44
Name: Q44a   **Label:**   Training: develop curriculum
Name: Q44b   **Label:**   Training: new instructional practices
Name: Q44c   **Label:**   Training: educational technology
Name: Q44d   **Label:**   Training: stdnt perform to improve teach
Name: Q44e   **Label:**   Training: student workplace skill needs
Name: Q44f   **Label:**   Training: other
Name: Q44fsp   **Label:**   Training: other specify

Form Administered To:
Faculty and instructional staff who had instructional duties and/or taught classes

StemWording:
During the 2002 **Calendar Year**, did you use training or professional development resources provided by your department or institution to...

* Develop new or improved curriculum

* Learn how to use new instructional practices

* Learn how to better use educational technology

* Learn how to use student performance data to improve curriculum or teaching

* Keep up with skills and knowledge required of your students in the workplace

* Other
   Please specify: <   >

0 = No
1 = Yes

Section: Institutional Responsibilities and Workload
Form: Q45   **Label:** Hours professional training in 2002

Form Administered To:
Faculty and instructional staff who had instructional duties and/or taught classes who used departmental or institutional training/professional development resources

StemWording:
How many hours during the 2002 **Calendar Year** did you spend in training or professional development?

* Hours of training or professional development:

Section: Institutional Responsibilities and Workload
Form: Q46   **Label:**   Provide individual instruction fall 2002

Form Administered To:
All faculty and instructional staff

StemWording:
Now for the 2002 **Fall Term**, did you provide individual instruction to any student at [FILL INSTNAME]?
By individual instruction, we mean independent study, supervising student teachers or interns, and one-on-one instruction like working with students on performance techniques or in a clinical or research setting. Do not include dissertation/thesis committee work.

0 = No
1 = Yes

Section: Institutional Responsibilities and Workload
Form: Q47
Name: Q47a1   **Label:** Individual instructn: undergrad students
Name: Q47a2   **Label:** Individual instructn: graduate students
Name: Q47a3   **Label:** Individual instructn: professnl students

Form Administered To:
Faculty and instructional staff who provided individual instruction to students

StemWording:
How many of the students you provided individual instruction to during the 2002 Fall Term at [FILL INSTNAME] were undergraduates? (If none, enter "0.")
How many were graduate students?
And how many were first-professional students (e.g., dental, medical, optometry, osteopathic, pharmacy, veterinary, chiropractic, law, and theology)?
(Individual instruction includes: independent study, supervising student teachers or interns, and one-on-one instruction like working with individual students in a clinical or research setting.)

Section: Institutional Responsibilities and Workload
Form: Q47B
Name: Q47b1   **Label:** Individual instruction: undergrad hours
Name: Q47b2   **Label:** Individual instruction: graduate hours
Name: Q47b3   **Label:** Individual instruction: professnal hours

Form Administered To:
Faculty and instructional staff who provided individual instruction to undergraduates or graduate students or first-professional students

StemWording:
Of the students who received individual instruction from you during the 2002 Fall Term, what was the **total** number of contact hours you had each week with your...

* Undergraduate students

* Graduate students

* First-professional students

Section: Institutional Responsibilities and Workload
Form: Q48   **Label:** Hours per week undergrad/grad committees

Form Administered To:
All faculty and instructional staff

StemWording:
On average, during [FILL INSTNAME]'s 2002 Fall Term, how many hours per week did you spend on undergraduate and graduate thesis or dissertation committees, comprehensive exams or orals committees, or examination or certification committees? (If none, enter "0." If less than one hour, enter "1.")

* Hours per week spent on undergraduate and graduate committee work:

Section: Institutional Responsibilities and Workload
Form: Q49   **Label:** Hours per week admin committee work

Form Administered To:
All faculty and instructional staff

StemWording:
How many hours per week did you spend on administrative committee work at [FILL INSTNAME] during the Fall Term? Please include curriculum, personnel, governance, and other committees at the department, division, institution, and system levels. (If none, enter "0." If less than one hour, enter "1.")

* Hours per week spent on administrative committee work:

Section: Institutional Responsibilities and Workload
Form: Q50   **Label:** Contact hours per week with advises

Form Administered To:
All faculty and instructional staff

StemWording:
On average, how many contact hours per week during the 2002 Fall Term did you spend with students you were assigned to advise?
(Do not include hours spent working with students on their theses, dissertations, or independent studies. If none, enter "0." If less than one hour, enter "1.")

* Number of contact hours per week spent with advisees:

Section: Institutional Responsibilities and Workload
Form: Q51   **Label:** Office hours per week

Form Administered To:
All faculty and instructional staff

StemWording:
During the 2002 Fall Term, how many regularly scheduled office hours (either in person or online) did you have per week? (If none, enter "0." If less than one hour, enter "1.")

* Number of regularly scheduled office hours per week:

►BEGIN SECTION D: Scholarly Activities

Section: Scholarly Activities
Form: Q52A
Name: Q52AA   **Label:**   Career articles, refereed journals
Name: Q52AB   **Label:**   Career articles, nonrefereed journals
Name: Q52AC   **Label:**   Career book reviews, chapters
Name: Q52AD   **Label:**   Career books, textbooks, reports
Name: Q52AE   **Label:**   Career presentations
Name: Q52AF   **Label:**   Career exhibitions, performances
Name: Q52AG   **Label:**   Career patents, computer software
Name: Q52No   **Label:**   No presentations/publications

Form Administered To:
All faculty and instructional staff

StemWording:
Next, we would like to consider your scholarly activities. During your career...

(Please include only works that have been accepted for publication. Count multiple publications/presentations of the same work only once. Include electronic publications that are not published elsewhere in the appropriate categories.)

* How many articles have you published in refereed professional or trade journals; or how many creative works have you published in juried media?"

* Articles published in **nonrefereed** professional or trade journals; creative works published in **nonjuried media** or in-house newsletters

* Published reviews of books, articles, or creative works; chapters in edited volumes

* Textbooks, other books; monographs; research or technical reports disseminated internally or to clients

* Presentations at conferences, workshops, etc.

* Exhibitions or performances in the fine or applied arts

* Other elements, such as patents or computer software products

* Not applicable. No presentations or publications

Section: Scholarly Activities
Form: Q52aacat   **Label:** Range career articles, refereed

Form Administered To:
Faculty and instructional staff who need assistance answering the number of refereed publications that they achieved over a lifetime

StemWording:
Your own rough or best estimate will be acceptable here. Or if you wish to select one of the
following ranges, we will enter the midpoint of the range for you. (Use the Back key at the bottom of
the screen if you wish to return to the previous screen to enter the number.)

0 (No activities)
1-10 (5 will be entered)
11-20 (15 will be entered)
21-40 (30 will be entered)
41-60 (50 will be entered)
61 or greater (61 will be entered)

Section: Scholarly Activities
Form: Q52abcat   **Label:** Range career articles, nonrefereed

Form Administered To:
Faculty and instructional staff who need assistance answering the number of nonrefereed
publications that they achieved over a lifetime

StemWording:
Your own rough or best estimate will be acceptable here. Or if you wish to select one of the
following ranges, we will enter the midpoint of the range for you. (Use the Back key at the bottom of
the screen ifyou wish to return to the previous screen to enter the number.)

0 (No activities)
1-10 (5 will be entered)
11-20 (15 will be entered)
21-40 (30 will be entered)
41-60 (50 will be entered)
61 or greater (61 will be entered)

Section: Scholarly Activities
Form: Q52accat   **Label:** Range book reviews, chapters

Form Administered To:
Faculty and instructional staff who need assistance answering the number of published reviews that
they achieved over a lifetime

StemWording:
Your own rough or best estimate will be acceptable here. Or if you wish to select one of the
following ranges, we will enter the midpoint of the range for you. (Use the Back key at the bottom of
the screen if you wish to return to the previous screen to enter the number.)

0 (No activities)
1-10 (5 will be entered)
11-20 (15 will be entered)
21-40 (30 will be entered)
41-60 (50 will be entered)
61 or greater (61 will be entered)

Section: Scholarly Activities
Form: Q52adcat   **Label:** Range career books, textbooks, reports

Form Administered To:
Faculty and instructional staff who need assistance answering the number of textbooks or reports that they achieved over a lifetime

StemWording:
Your own rough or best estimate will be acceptable here. Or if you wish to select one of the following ranges, we will enter the midpoint of the range for you. (Use the Back key at the bottom of the screen if you wish to return to the previous screen to enter the number.)

0 (No activities)
1-10 (5 will be entered)
11-20 (15 will be entered)
21-40 (30 will be entered)
41-60 (50 will be entered)
61 or greater (61 will be entered)

Section: Scholarly Activities
Form: Q52aecat   **Label:** Range career presentations

Form Administered To:
Faculty and instructional staff who need assistance answering the number of presentations at conferences or workshops that they achieved over a lifetime

StemWording:
Your own rough or best estimate will be acceptable here. Or if you wish to select one of the following ranges, we will enter the midpoint of the range for you. (Use the Back key at the bottom of the screen if you wish to return to the previous screen to enter the number.)

0 (No activities)
1-10 (5 will be entered)
11-20 (15 will be entered)
21-40 (30 will be entered)
41-60 (50 will be entered)
61 or greater (61 will be entered)

Section: Scholarly Activities
Form: Q52afcat   **Label:** Range career exhibitions, performances

Form Administered To:
Faculty and instructional staff who need assistance answering the number of exhibitions or performances in the fine/applied arts that they achieved over a lifetime

StemWording:
Your own rough or best estimate will be acceptable here. Or if you wish to select one of the following ranges, we will enter the midpoint of the range for you. (Use the Back key at the bottom of the screen if you wish to return to the previous screen to enter the number.)

0 (No activities)
1-10 (5 will be entered)
11-20 (15 will be entered)
21-40 (30 will be entered)
41-60 (50 will be entered)
61 or greater (61 will be entered)

Section: Scholarly Activities
Form: Q52agcat   **Label:**   Range career patents, computer software

Form Administered To:
Faculty and instructional staff who need assistance answering the number of other scholarly activities such as patents or computer software products that they achieved over a lifetime

StemWording:
Your own rough or best estimate will be acceptable here. Or if you wish to select one of the following ranges, we will enter the midpoint of the range for you. (Use the Back key at the bottom of the screen if you wish to return to the previous screen to enter the number.)

0 (No activities)
1-10 (5 will be entered)
11-20 (15 will be entered)
21-40 (30 will be entered)
41-60 (50 will be entered)
61 or greater (61 will be entered)

Section: Scholarly Activities
Form: Q52B
Name: Q52BA   **Label:**   Two years articles, refereed journals
Name: Q52BB   **Label:**   Two years articles, nonrefereed journals
Name: Q52BC   **Label:**   Two years book reviews, chapters
Name: Q52BD   **Label:**   Two years books, textbooks, reports
Name: Q52BE   **Label:**   Two years presentations
Name: Q52BF   **Label:**   Two years exhibitions, performances
Name: Q52BG   **Label:**   Two years patents, computer software

Form Administered To:
Faculty and instructional staff who have presented or published during their career.

StemWording:
We would like to consider the level of your scholarly activities during the last **two years**

* Of the [FILL Q52AA] articles or creative works published in refereed journals or juried media in
   your career, how many were done in the last two years?

*   Of the [FILL Q52AB] articles or creative works published in nonrefereed journals or nonjuried media in your career, how many were done in the last two years?

*   Of the [FILL Q52AC] reviews of books, articles, or creative works; chapters in edited volumes published in your career, how many were in the last two years?

*   Of the [FILL Q52AD] textbooks, other books; monographs; and client reports you published during your career, how many were done in the last two years?

*   Of the [FILL Q52AE] presentations you made at conferences or workshops in your career, how many were made in the last two years?

*   Of your [FILL Q52AF] career exhibitions or performances, how many were in the last two years?

*   Of your [FILL Q52AG] career patents, software products, or other works, how many were done in the last two years?

Section: Scholarly Activities
Form: Q53   **Label:**   Teaching and research fields are same

Form Administered To:
Faculty and instructional staff who provided a principal teaching field.

StemWording:
You noted before that your principal teaching field was [FILL Q16]. Is this also your principal field or discipline of scholarly activity?

(By scholarly activity we mean research, proposal development, creative writing, or other creative works.)

1 = Yes, fields of teaching and scholarly activity are the same
2 = No, fields of teaching and scholarly activity are different
3 = No, I have no principal scholarly activity field

Section: Scholarly Activities
Form: Q54VS   **Label:**   Principal field of research-verbatim
Name: Q54VS1   **Label:**   Principal field of research-NA

Form Administered To:
Faculty and instructional staff who do not have a principal field of teaching or their teaching and scholarly activity fields are different.

StemWording:
What is your principal field or discipline of scholarly activity?
(Enter the name of the principal field or discipline in the box below. If you have no principal field, select the "Not Applicable" box.)

[If Q16VS=NA or blank, then add:] (By scholarly activity we mean research, proposal development, creative writing, or other creative works.)

* Name of principal field/discipline of scholarly activity:

* Not applicable (No principal field or discipline of scholarly activity)

Section: Scholarly Activities
Form Q54CD
Name: Q54CD2   **Label:**   Principal field of research-CIP code 2
Name: Q54CD4   **Label:**   Principal field of research-CIP code 4

Form Administered To:
Faculty and instructional staff who do not have a principal field of teaching or their teaching and scholarly activity fields are different who have a principal field of scholarly activity.

StemWording:
Next, please help us to categorize "[FILL Q54VS]" using the drop-down list boxes below. (Select a general area and specific discipline within the general area.)

* General area:

* Specific area:

Note: Please refer to the complete list of instructional program codes on pages 6–8.

Section: Scholarly Activities
Form: Q55   **Label:**   Funded or non-funded scholarly activity

Form Administered To:
All faculty and instructional staff unless they reported no principal scholarly activity field

StemWording:
During the 2002-03 **academic year**, were your scholarly activities at [FILL INSTNAME] funded, non-funded, or both funded and non-funded?

0 = No scholarly activities
1 = Funded activities only
2 = Both funded and non-funded activities
3 = Non-funded activities only

Section: Scholarly Activities
Form: Q56   **Label:**   Description of primary research

Form Administered To:
Faculty and instructional staff who engage in scholarly activity

StemWording:
How would you describe your principal scholarly activity during the 2002-03 academic year? Was it...

1 = Basic research
2 = Applied or policy-oriented research or analysis
3 = Literary, performance, or exhibitions
4 = Program and curriculum design and development
5 = Other

Section: Scholarly Activities
Form: Q58   **Label:**   Primary funding source

Form Administered To:
Faculty and instructional staff who engage in funded scholarly activity

StemWording:
What was the **principal** source of funding for your scholarly activity during the 2002-03 academic year? Was it...

1 = Your institution
2 = Foundation or other nonprofit organization
3 = For-profit business or industry in the private sector
4 = State or local government
5 = Federal government
6 = Other

Section: Scholarly Activities
Form: Q59   **Label:**   Number of grants/contracts

Form Administered To:
Faculty and instructional staff who engage in funded scholarly activity

StemWording:
How many grants/contracts did you have from all sources in the 2002-03 academic year?

* Total number of grants/contracts:

  1 = 1
  2 = 2
  3 = 3
  4 = 4
  5 = 5
  6 = 6
  7 = 7
  8 = 8
  9 = 9
 10 = 10
 11 = 11
 12 = 12
 13 = 13
 14 = 14

15 = 15 or more grants/contracts

Section: Scholarly Activities
Form: Q60A   **Label:**   Total funding grants/contracts

Form Administered To:
Faculty and instructional staff who engage in funded scholarly activity

StemWording:
What was your total funding for grants and contracts from all sources for the 2002-03 academic year?

*Total funding

Section: Scholarly Activities
Form: Q60B   **Label:**   Range total funding grants/contracts

Form Administered To:
Faculty and instructional staff who engage in funded scholarly activity who did not report the total funding amount received from grants/contracts during the 2002-03 academic year

StemWording:
The following ranges may make it easier for you to report the total funds you received for grants and contracts for the 2002-2003 academic year. Were your total funds received...

-1 = Don't know
1 = $1-$999
2 = $1,000-$4,999
3 = $5,000-$49,999
4 = $50,000-$99,999
5 = $100,000-$199,999
6 = $200,000-$299,999
7 = $300,000-$500,000
8 = More than $500,000

►BEGIN SECTION E: Job Satisfaction

Section: Job Satisfaction
Form: Q61
Name: Q61a   **Label:**   Satisfied w/authority to make decisions
Name: Q61b   **Label:**   Satisfied w/technology-based activities
Name: Q61c   **Label:**   Satisfied with equipment/facilities
Name: Q61d   **Label:**   Satisfied with teaching improvement

Form Administered To:
Faculty and instructional staff with instructional duties (including individual instruction and thesis/dissertation committee work as well as teaching classes) at target school during the 2002 Fall Term

StemWording:
How satisfied are you with each of the following aspects of your instructional duties at [FILL INSTNAME]? Would say you are very dissatisfied, somewhat dissatisfied, somewhat satisfied, or very satisfied with…

* a. The authority you have to make decisions about content and methods in your instructional activities

* b. The training available to you to implement technology-based instructional activities

* c. Quality of equipment and facilities available for classroom instruction

* d. Institutional support for teaching improvement (including grants, release time, and professional development funds)

1 = Very Dissatisfied
2 = Somewhat Dissatisfied
3 = Somewhat Satisfied
4 = Very Satisfied

Section: Job Satisfaction
Form: Q62
Name: Q62a   **Label:**   Satisfied with work load
Name: Q62b   **Label:**   Satisfied with salary
Name: Q62c   **Label:**   Satisfied with benefits
Name: Q62d   **Label:**   Satisfied with job overall

Form Administered To:
All faculty and instructional staff

StemWording:
How satisfied are you with the following aspects of your job at [FILL INSTNAME]? Would you say you are very dissatisfied, somewhat dissatisfied, somewhat satisfied, or very satisfied with…

* a. Your work load

* b. Your salary

* c. Your benefits, generally

* d. Your job at this institution, overall

1 = Very Dissatisfied
2 = Somewhat Dissatisfied
3 = Somewhat Satisfied
4 = Very Satisfied

Section: Job Satisfaction
Form: Q63   **Label:**   Age stop working at PSE institution

Form Administered To:
All faculty and instructional staff

StemWording:
At what age do you think you are most likely to stop working at a postsecondary institution? (Enter age or select "Don't know.")

* Years of age:

Section: Job Satisfaction
Form: Q64   **Label:**   Retired from another position

Form Administered To:
All faculty and instructional staff

StemWording:
Have you retired from another position?

0 = No
1 = Yes

Section: Job Satisfaction
Form: Q65   **Label:**   Age retire from all paid employment

Form Administered To:
All faculty and instructional staff

StemWording:
At what age do you think you are most likely to retire from all paid employment? (Enter age or select "Don't know.")

* Years of age:

►BEGIN SECTION F: Compensation

Section: Compensation
Form: Q66
Name: Q66aa   **Label:**   Basic salary from institution
Name: Q66ab   **Label:**   Other income from institution
Name: Q66ac   **Label:**   Other academic institution income
Name: Q66ad   **Label:**   Consulting or freelance work income
Name: Q66ae   **Label:**   Other employment income
Name: Q66af   **Label:**   Other income

Form Administered To:
All faculty and instructional staff

StemWording:
We are almost finished. The next questions will be about your compensation as a faculty member
and about your background. Your responses to these items--as with all items on this instrument--are
voluntary and strictly confidential. They will be used only in statistical summaries.

For the 2002 calendar year, please estimate your gross compensation before taxes. Do not
include non-monetary compensation. (Enter dollar amount. If not sure, give your best estimates. If
not applicable, enter "0.")

 First, your compensation from [FILL INSTNAME]:

a.   What is your basic salary during the calendar year from this institution?   *

b. How much compensation did you receive from other income from this institution not included
     in basic salary (e.g., for summer session, overload courses, administration,
     research, coaching sports, etc.)?   *

 Next, your compensation from other sources:

c. How much were you paid for employment at another postsecondary institution?   *

d. How much were you paid for outside consulting or freelance work?   *

e. How much were you compensated for any other employment (besides consulting and
     another postsecondary institution)?   *

f. How much income did you receive from any other source (e.g., legal/medical/psychological
     services, self-owned business, professional performances/exhibitions, speaking fees/
     honoraria, royalties/commissions, pensions, investment income, real estate, loans, alimony,
     or child support)?   *

Section: Compensation
Form: Q66B   **Label:**   Total income

Form Administered To:
Respondents who did not complete all compensation item amounts.

StemWording:
If you are uncomfortable with providing your exact compensation from [INSTNAME] and other sources, would you please estimate your **total income from all sources** for the 2002 calendar year using the following ranges?

(Your responses to these items are strictly confidential. They will be used only in statistical summaries.)"

* Because you left one or more items blank on the previous question about compensation, would you please estimate your total income from all sources for the 2002 calendar year using the following ranges?

-1 = Don't know
1 = $1-24,999
2 = $25,000-49,999
3 = $50,000-74,999
4 = $75,000-99,999
5 = $100,000-149,999
6 = $150,000-199,000
7 = $200,000-300,000
8 = More than $300,000

Section: Compensation
Form: Q67   **Label:**   Contract year length

Form Administered To:
All faculty and instructional staff

StemWording:
Is your basic salary at [FILL INSTNAME] this academic year based on a 9- or10-month contract, an 11- or 12-month contract, or some other arrangement?
Please answer based on the length of your contract and how long you work rather than on the number of months you are paid.

1 = 9- or 10-month contract
2 = 11- or 12-month contract
3 = Other

Section: Compensation
Form: Q68   **Label:**   Pay basis
Name: Q68SP   **Label:**   Pay basis other specify

Form Administered To:
Faculty paid on something other than a 9-, 10-, 11-, or 12-month contract

StemWording:
What was the basis of your pay? Was it by...

1 = Course
2 = Credit hour
3 = Academic term
4 = Other   * Please specify unit:<   >

Section: Compensation
Form: Q69   **Label:**   Amount paid per Q68 unit

Form Administered To:
Faculty paid on something other than a 9-, 10-, 11-, or 12-month contract who reported the basis of their pay

StemWording:
How much were you paid per [FILL Q68]?

Section: Compensation
Form: Q70A   **Label:**   Total household income

Form Administered To:
All faculty and instructional staff

StemWording:
For the 2002 calendar year, what was your total household income before taxes?

(By household income, we mean the total income received by all persons residing in the house during the 2002 calendar year, excluding minors and full-time students. Please include income from other sources including self-employment, interest earnings, alimony or child support, insurance benefits, and pension payments.)

* Enter amount:

Section: Compensation
Form: Q70B   **Label:**   Total household income categories

Form Administered To:
Faculty who did not provide their household income (didn't know, left blank)

StemWording:
The following ranges may make it easier for you to report your annual household income. Was your income between...

-1 = Don't know
1 = $0-$44,999
2 = $45,000-$64,999
3 = $65,000-$84,999
4 = $85,000-$99,999
5 = $100,000-$124,999

6 = $125,000-$149,999
7 = $150,000-$200,000
8 = More than $200,000

►BEGIN SECTION G: Sociodemographic Characteristics

Section: Sociodemographic Characteristics
Form: Q71   **Label:**   Gender

Form Administered To:
All faculty and instructional staff

StemWording:
The last few questions ask you to describe yourself and your opinions about your job. Are you ...

1 = Male
2 = Female

Section: Sociodemographic Characteristics
Form: Q72   **Label:**   Year of birth

Form Administered To:
All faculty and instructional staff

StemWording:
In what year were you born?

* Enter year:

Section: Sociodemographic Characteristics
Form: Q73   **Label:**   Ethnicity: Hispanic/Latino

Form Administered To:
All faculty and instructional staff

StemWording:
Are you Hispanic or Latino?

0 = No
1 = Yes

Section: Sociodemographic Characteristics
Form: Q74
Name: Q74a   **Label:**   Race: American Indian/AK Native
Name: Q74b   **Label:**   Race: Asian
Name: Q74c   **Label:**   Race: Black/African American
Name: Q74d   **Label:**   Race: Native Hawaiian/Pacific Islander
Name: Q74e   **Label:**   Race: White

Form Administered To:
All faculty and instructional staff

StemWording:
Please select one or more of the following choices to best describe your race. Are you...
(Select all that apply.)

* American Indian or Alaska Native

* Asian

* Black or African American

* Native Hawaiian or Other Pacific Islander

* White

Section: Sociodemographic Characteristics
Form: Q75   **Label:**   Disability

Form Administered To:
All faculty and instructional staff

StemWording:
Do you have a long-lasting condition that substantially limits one or more of your major life activities?
(By this we mean do you have a physical, visual, auditory, mental, emotional, or other disabling condition that limits your ability to see, hear, or speak; to learn, remember, or concentrate; to dress, bathe, or get around the house, or to get to school or around campus.)

0 = No
1 = Yes

Section: Sociodemographic Characteristics
Form: Q76
Name: Q76a   **Label:**   Disability: hearing impairment
Name: Q76b   **Label:**   Disability: blind/visually impaired
Name: Q76c   **Label:**   Disability: speech/language impairment
Name: Q76d   **Label:**   Disability: mobility/orthopedic
Name: Q76e   **Label:**   Disability: other

Form Administered To:
Faculty and instructional staff with a disability that substantially limits one or more major life activities.

StemWording:
What type of condition limits your major life activities? (Select all that apply.)

* Hearing impairment (i.e., deaf or hard of hearing)

* Blind or visual impairment that cannot be corrected by wearing glasses, or legally blind

* Speech or language impairment

* Mobility/orthopedic impairment

* Other (e.g., specific learning disability, attention deficit, mental illness, or emotional disturbance)

Section: Sociodemographic Characteristics
Form: Q77   **Label:**   Marital status 2002 fall term

Form Administered To:
All faculty and instructional staff

StemWording:
What best describes your marital or household status in the 2002 Fall Term? Are you...

1 = Single and never married
2 = Married
3 = Living with partner/significant other
4 = Separated, divorced, or widowed

Section: Sociodemographic Characteristics
Form: Q78   **Label:**   Number of dependents

Form Administered To:
All faculty and instructional staff

StemWording:
How many dependents do you have? Do not include yourself. (A dependent is someone receiving at least half of his or her financial support from you.)

* Number of dependents:

0 = No dependents
1 = 1
2 = 2
3 = 3
4 = 4
5 = 5
6 = 6
7 = 7
8 = 8
9 = 9
10 = 10 or more dependents

Section: Sociodemographic Characteristics
Form: Q79   **Label:**   Number of dependent children

Form Administered To:
Faculty and instructional staff with at least one dependent

StemWording:
How many of the [FILL Q78] dependents you mentioned are children? (A dependent child is 24 years old or younger for whom you provide at least half of his/her financial support.)

* Number of dependents:

0 = None
1 = 1
2 = 2
3 = 3
4 = 4
5 = 5
6 = 6
7 = 7
8 = 8
9 = 9
10 = 10 or more dependents

Section: Sociodemographic Characteristics
Form: Q80   **Label:**   Born in United States

Form Administered To:
All faculty and instructional staff

StemWording:
Were you born in the United States?

0 = No
1 = Yes

Section: Sociodemographic Characteristics
Form: Q81   **Label:**   United States citizenship status

Form Administered To:
All faculty and instructional staff

StemWording:
Are you a citizen of the United States?

0 = No
1 = Yes

►BEGIN SECTION H: Opinions

Section: Opinions
Form: Q82
Name: Q82a   **Label:**   Opinion, teaching is rewarded
Name: Q82b   **Label:**   Opinion, part-time faculty treated fair
Name: Q82c   **Label:**   Opinion, female faculty treated fair
Name: Q82d   **Label:**   Opinion, racial minorities treated fair

Form Administered To:
All faculty and instructional staff

StemWording:
Do you strongly disagree, disagree, agree, or strongly agree that at [FILL INSTNAME]...

* a. Good teaching is rewarded at [FILL INSTNAME]

* b. Part-time faculty are treated fairly

* c. Female faculty members are treated fairly

* d. Faculty who are members of racial or ethnic minorities are treated fairly

1 = Strongly Disagree
2 = Disagree
3 = Agree
4 = Strongly Agree

Section: Opinions
Form: Q83   **Label:**   Choose to do academic career again

Form Administered To:
All faculty and instructional staff

StemWording:
Finally, if you had it to do over again, would you still choose an academic career?

0 = No
1 = Yes

Section: Opinions
Form: Q84X   **Label:**

Form Administered To:
Those who indicated they are not faculty and have no instructional duties

StemWording:
This interview is designed for faculty and instructional staff. Since you have indicated that you are neither, the interview will now terminate. Thank you very much for your interest in the study.

Section: Opinions
Form: Q84   **Label:**   Comments and suggestions

Form Administered To:
All faculty and instructional staff

StemWording:
As you know, this is a field test version of the faculty questionnaire. Do you have any comments, suggestions, or concerns about this data collection?